

# Malvern Wells Parish Council

From the Clerk, Sarah Hart

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Notice is hereby given that a meeting of the Council will be held on **Wednesday 30<sup>th</sup> March 2022 at 7:30pm at Malvern Wells Village Hall.**

## **Public participation**

Residents are invited to give their views and ask questions on the agenda, or to raise issues for future consideration. The time allowed will be at the discretion of the Chairman.

## **Agenda**

1. To receive apologies for absence.

### **2. Declarations of Interest**

- a) Councillors are reminded of the need to update their **register of interests**.
- b) To declare any **Disclosable Pecuniary Interests** in items on the agenda and their nature.
- c) To declare any **Other Disclosable Interests** in items on the agenda and their nature.
- d) To Consider Written Requests from Councillors for the Council to Grant a **Dispensation (S33 of the Localism Act 2011)**

*Councillors who have declared a Disclosable Pecuniary Interest, or another Disclosable Interest which falls within the terms of paragraph 12(4)(b) of the Code of Conduct, **must leave the room for the relevant items unless a Dispensation has been requested/granted.***

*Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.*

3. To **approve** the minutes of the previous Council meeting held on 23rd February 2022.

### **4. Financial Matters**

- a) To **approve** the payment of accounts.
- b) To **decide** an annual rental fee for the scout hut land.
- c) To **approve** the purchase of Cllr Black's marquee at a cost of £150 for use at the annual fete. The price for a new marquee the same size (5x10m) would cost upwards of £500.
- d) To **approve** an increase of £200 for cutting the grass on the village green, two additional cuts are needed (and have been undertaken cost free in the past) to prepare the green for the fete.
- e) To **approve** of a donation to St Richards Hospice in memory of Cllr N Johnson.
- f) If item 4e approved to **decide** an amount to donate to St Richards Hospice.
- g) To **note** the National Salary Award for 2021-2022 is confirmed at 1.75% and is backdated to April 2021.
- h) To **review** the risk register.

### **5. Staffing Committee recommendations**

- a) To **approve** the draft Terms of Reference. Document circulated.
- b) To **approve** the Clerk's appraisal. Document circulated.
- c) To **approve** the Clerk's overtime. Document circulated.
- d) To **review** the recommendation from the Staffing Committee regarding the extra hours currently needed to undertake the Clerk's role. The recommendation is not practical - the clerk is being asked to work an additional 9 hours per week without pay for three months. Document circulated.
  - i. To **consider** making up the shortfall of 4 hrs per week in the Clerk's time to enable the Clerk to achieve the day to day running of the council and its activities.
  - ii. To **consider** allowing an additional 5 hrs per week for the next 12 months to enable the Clerk to keep on top of legacy projects and issues whilst maintaining the day to day running of the council and its activities.

# Malvern Wells Parish Council

## 6. Councillor vacancy

- a) To **note** Cllr W Bennett has resigned.
- b) To **appoint** a councillor to the staffing committee to fill the vacancy created by the departure of Cllr Bennett.

## 7. St Wulstan's Consultation

- a) To **agree** a response to the St Wulstan's consultation. Document circulated.

## 8. Village Green grass management

- a) To **appoint** a working group to consider the options for the future management of the village green. The AONB have some proposals for management of the village green and this needs to be looked at in the context of the current grass cutting contract and the impact/requirements for the village fete.

## 9. Fete car parking Working Group recommendations

- a) To **approve** the letter to residents regarding fete car parking. Document circulated.
- b) To **approve** the use of the Assarts Rd Playing field for parking. Document circulated.
- c) To **delegate** to the clerk a letter to the resident who complained regarding fete car parking to demonstrate the actions the council are taking to mitigate the issues raised. Document circulated.

## 10. Jubilee Working Group

- a) To **note** that Cllr Booker does not have capacity to chair the Jubilee working group.
- b) To **appoint** a chair to the Jubilee working group.
- c) To **decide** whether the fete gazebos can be used for the Jubilee event.

## 11. Planning

- a) To **consider** the following new applications:

<a href="#">M/22/00192/HP</a>	Demolition of existing single storey extension and replace with an enlarged two storey extension	173 Upper Welland Road, Malvern, WR14 4LB
<a href="#">M/22/00301/HP</a>	Retrospective planning application for the retention of works to the existing vehicular access, enlargement of parking area and green 'living' retaining wall	27 Wyche Road, Malvern, WR14 4EF

- b) To **consider** the following Tree Preservation Order:

<a href="#">TPO 693 2022</a>	To prevent the removal of the tree, in the interests of public amenity, the Malvern treescape and the Malvern Wells conservation area.	Outpost, 35 Wyche Road, Malvern
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## 12. Policing priorities

- a) To **note** the report from the safer neighbourhood team regarding speeding. Document circulated.
- b) To **decide** the policing priorities for the next three months. Document circulated.

## 13. District and County Councillor reports – to **note**.

## 14. Any other matters to report or for future consideration.

## 15. To confirm the date of the next meeting