

Malvern Wells Parish Council

From the Clerk, Sarah Hart

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Notice is hereby given that a meeting of the Staffing Committee will be held on **Monday March 14th 2022 at Malvern Wells Village Hall Committee Room at 7:30 pm.**

Public participation

Residents are invited to give their views and ask questions on the agenda, or to raise issues for future consideration. The time allowed will be at the discretion of the Chairman.

Agenda

1. To receive and consider Apologies for Absence.
2. Declarations of Interest
 - a) **Register of Interests: Councillors are reminded of the need to update their register of interests.**
 - b) **To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.**
 - c) **To declare any Other Disclosable Interests in items on the agenda and their nature.**
 - d) **To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011)**

Councillors who have declared a Disclosable Pecuniary Interest, or another Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items unless a Dispensation has been requested/granted.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. To **note** that there are no previous minutes to be signed.
4. To consider the draft Terms of Reference and **make a recommendation** to Council. Document circulated.
5. To **discuss** the date of the next meeting.

6. Exclusion of the Public and Press

Under the Public Bodies (Admissions to Meetings) Act 1960 members of the public and press are required to leave the meeting due to the confidential nature of the following items.

It is recommended that the Staffing Committee **resolve** to exclude the public and press.

7. To consider the Clerk's appraisal report and **make recommendations** to Council. Document circulated.
8. To **agree a recommendation** to Council regarding the Clerk's overtime. Document circulated.
9. To **agree a recommendation** regarding the Clerk's contractual hours. Document circulated.