

Malvern Wells Parish Council

From the Clerk, Sarah Hart

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Notice is hereby given that a meeting of the Staffing Committee will be held on **Tuesday January 18th 2022 at Malvern Wells Wyche Institute at 7:30 pm any venue changes due to Village Hall Covid regulations will be notified on the website and noticeboards as soon as they are known.**

Agenda

1. To receive and consider Apologies for Absence.
2. Declarations of Interest
 - a) **Register of Interests: Councillors are reminded of the need to update their register of interests.**
 - b) **To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.**
 - c) **To declare any Other Disclosable Interests in items on the agenda and their nature.**
 - d) **To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011)**

Councillors who have declared a Disclosable Pecuniary Interest, or another Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items unless a Dispensation has been requested/granted.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. To note that there are no previous minutes to be signed.
4. To consider an increase in hours from 25 to 35 for the Clerk and RFO for recommendation to Council. Document circulated.
5. To note that the new Standing Orders state that the Clerk's annual appraisal is undertaken by the Chair of the Staffing Committee and thereafter subject to approval by the Committee.
6. To consider moving the Clerk/RFO annual performance appraisal to March to tie in with the end of the financial year.
7. To confirm the date of the next meeting.