

Malvern Wells Parish Council

From the Clerk, Sarah Hart

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Notice is hereby given that a meeting of the Council will be held on **Wednesday 29th June 2022 at 7:30pm** at **Malvern Wells Village Hall**.

Public participation

Residents are invited to give their views and ask questions on the agenda, or to raise issues for future consideration. The time allowed will be at the discretion of the Chairman.

Agenda

1. Apologies

- a) To receive and consider apologies for absence

2. Declarations of Interest

- a) Councillors are reminded of the need to update their **register of interests**.
- b) To declare any **Disclosable Pecuniary Interests** in items on the agenda and their nature.
- c) To declare any **Other Disclosable Interests** in items on the agenda and their nature.
- d) To Consider Written Requests from Councillors for the Council to Grant a **Dispensation (S33 of the Localism Act 2011)**

Councillors who have declared a Disclosable Pecuniary Interest, or another Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items unless a Dispensation has been requested/granted.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. Minutes

- a) To **approve** the minutes of the previous council meeting held on 25th May 2022.

4. Vacancies

- a) To **note** that the council now has two vacancies, one in St Peters ward and one in All Saints ward which can be co-opted to.
- b) To **note** that the council also has a vacancy due to the 6 month absence of Cllr J Baker.
- c) To **consider** an application for co-option to one of the two available vacancies. Documents circulated.

5. Financial Matters

- a) To **approve** the payment of accounts.
- b) To **approve** changing the Microsoft 365 Personal license to a Microsoft 365 Business Standard license when the renewal falls due at the beginning of September. Document circulated.
- c) To **approve** the purchase of a SIM card at a cost of £6 per month for a dedicated phone number for the cemetery (as discussed at the council's April 2022 meeting). The card will be hosted on the clerk's council phone which is dual SIM (the Burial Ground Manager does not want another phone). The number will be diverted to the Burial Ground Manager's existing phone.

6. Scout land lease

- a) To **approve** the inclusion of the clauses required by the Scouting Association to be included in the lease. Document circulated.

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- b) To **approve** that the clerk seeks quotes for independent legal advice to draw up the lease document – as advised by Worcestershire CALC. (This could cost in the region of £2,000).

7. Fete car parking

- a) To **approve** the use of the Assarts Road playing field for fete car parking in the event that an alternative parking option does not become available. There is only one more council meeting before the fete and the working group need to have clarity regarding the options for parking so that they can finalise arrangements.

8. Fruitlands land

- a) To **note** that the last owner of this land is now a dissolved company.
b) To **note** that the assets of a dissolved company are dealt with by the Treasury.
c) To **note** that the Treasury Solicitor has disclaimed this land.
d) To **note** that because the land is disclaimed it may be subject to escheat and falls to the Crown Estate. (Burgess Salmon solicitors act for the Crown Estate).
e) To **note** that the clerk is in discussions with Burgess Salmon regarding the next steps.
f) To **note** that the costs associated with any potential purchase will be at least £10,000.

9. Code of Conduct

- a) To **adopt** the revised code of conduct distributed and adopted by Malvern Hills District Council. Document circulated.

10. Planning

- a) To **consider** the following new applications:

M/22/00547/LB	Conversion of redundant changing rooms, which previously served the squash courts, into a dustbin storage area and a laundry room.	Malvern Squash Court, Wells Road, Malvern, WR14 4HA
22/00255/HP	Single storey extension and relocation of window in existing room	18 Assarts Lane, Malvern, WR14 4JR
22/00770/HP	Single storey side extension to form attached annex; Single storey front extension to link and convert existing garage.	3 Yew Tree Lane, Malvern, WR14 4LJ

11. Policing

- a) To **agree** responses to the Town and Parish Council survey. Document circulated.
b) To **decide** the policing priorities for July-September inclusive. Document circulated.

12. District and County Councillor reports – to note.

13. Correspondence

- a) To **note** the Minerals inspection report. Document circulated.

14. Any other matters to report or for future consideration.

15. Exclusion of the Public and Press

Under the Public Bodies (Admissions to Meetings) Act 1960 members of the public and press are required to leave the meeting due to the confidential nature of the following item.

- a) It is recommended that the Council **resolve** to exclude the public and press.

16. To **approve** the final version of the Gas Lamps contract. Documents circulated.