

Malvern Wells Parish Council

From the Clerk, Sarah Hart

Email: clerk@malvernwells-pc.gov.uk Tel: 07988 427 507 Website: www.malvernwells-pc.gov.uk

Notice is hereby given that a meeting of the Council will be held on **Wednesday 27th July 2022 at 7:30pm** at **Malvern Wells Village Hall**.

Public participation

Residents are invited to give their views and ask questions on the agenda, or to raise issues for future consideration. The time allowed will be at the discretion of the Chairman.

Agenda

1. Apologies

- a) To receive and consider apologies for absence

2. Declarations of Interest

- a) Councillors are reminded of the need to update their **register of interests**.
- b) To declare any **Disclosable Pecuniary Interests** in items on the agenda and their nature.
- c) To declare any **Other Disclosable Interests** in items on the agenda and their nature.
- d) To Consider Written Requests from Councillors for the Council to Grant a **Dispensation (S33 of the Localism Act 2011)**

Councillors who have declared a Disclosable Pecuniary Interest, or another Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items unless a Dispensation has been requested/granted.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. Village Green management

- a) To **consider adoption** of the proposal for the management of the village green. Document circulated.

4. Minutes

- a) To **approve** the minutes of the previous council meeting held on 29th June 2022.

5. Vacancies

- a) To **note** that the council has a new vacancy in St Peter's ward due to the resignation of Cllr T O'Donnell.
- b) To **note** there is still a vacancy on the Finance and General Purposes Committee (F&GP).
- c) To **note** that F&GP was inquorate again for the July meeting.
- d) To **appoint** a member to the vacancy on F&GP.

6. Financial Matters

- a) To **approve** the payment of accounts.
- b) To **review** the quarterly budget. Document circulated.
- c) To **review** the council's reserves. Document circulated.
- d) To **review** the council's investments. Document circulated.
- e) To **consider** reinstating items 5.6 and 5.7 of the financial regulations to enable regular payments to be made by the end of the month, even if there is no meeting. Document circulated.
- f) To **consider** the renewal options for the electricity at the cemetery. Document circulated.
- g) To **approve** the recommendation of the Staffing Committee that the standard clerk hours are increased to 29 per week. Documents circulated.

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7. Standing Orders

- a) To **consider adopting** the optional changes in the updated model standing orders (April 2022). Documents circulated.
- To replace 'chairman' with 'chair'.
 - To replace male pronouns with him/her/they pronouns. To **note** the council has already replaced all the male pronouns with their/they.
- b) To **note** the changes to the Financial Controls and Procurement section which has removed all references to the European Commission. Documents circulated.

8. Fete arrangements

- a) To **note** the report from the Events Working Group.
- b) To **appoint** members to help with the following tasks for the fete. Document circulated.

Sat 11th September

3-5pm

- Erect marquee, 8 gazebos and the admin tent.

Sun 12th September

9am

- Collect tables and chairs from Village Hall/Wyche Institute.

10-11am

- Ensure site is fully prepared.

1-4pm

- Run the Arena and Children's Games (including dog show and tug of war).
- Man the bouncy castle.
- Ensure the site is properly maintained eg. clearing rubbish, provisioning toilet paper, infrastructure remains safe.

From 4:15pm (approx. 3hrs)

- Take down the marquee, gazebos and tent.
- Clear site of all infrastructure and rubbish.
- Assist with the return of tables and chairs to halls, and other equipment to the chapel.

Also at this time

- One person to assist Clerk with counting cash and signing off the total ready for banking.

9. Planning

- a) To **consider** the following new applications:

M/22/00877/FUL 1 Chestnut Hill, Green Lane, Malvern, WR14 4JQ

Sub-division of plot 3 (Approved for one detached dwelling on Planning Application Nos. 13/00012/FUL + 15/00637/S73 + 15/00160/CCO) to form two semi-detached dwellings.

M/22/00327/HP Hamelin Cottage, 43 Assarts Road, Malvern, WR14 4HW

Erection of side extension

M/22/00889/HP The Stables Green Lane Malvern WR14 4JQ

Installation of 14 ground mounted solar photovoltaic panels.

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10. Electoral boundary review

- a) To **decide** whether to submit comments regarding the proposed boundary options for Malvern Wells. In summary Malvern Wells will have changes to the ward boundaries but will keep the same number of parish councillors split differently over the two wards – 10 councillors for Wells ward and 3 for Upper Welland ward. Upper Welland ward will be represented by the Longdon and Welland District Councillor and Wells ward will be represented by the Wells District Councillor. Documents circulated.

11. Public Rights of Way Working Group (PROW)

- a) To **note** the minutes of the April PROW meeting. Document circulated.
- b) To **approve** the terms of reference proposed by the PROW group in the minutes.

12. Adoption of Minerals Plan

- a) To **note** the adoption of the minerals plan. Document circulated.
- b) To **decide** whether any legal challenge is warranted.

13. District and County Councillor reports – to note.

14. Any other matters to report or for future consideration.

15. Meeting date

- a) To **note** the date of the next scheduled meeting is 28th September 2022.