

## Malvern Wells Parish Council

Budget report from 1-Apr-2022 to 30-Jun-2022 (figures exclude VAT)

4.8. The RFO shall regularly provide the council with a statement of receipts and payments to date under each head of the budgets, comparing actual expenditure to the appropriate date against that planned as shown in the budget. These statements are to be prepared at least at the end of each financial quarter and shall show explanations of material variances. For this purpose "material" shall be in excess of [£1000] or [15%] of the budget.

### Payments

	Period				
	Budget	Actual	Variance	Variance	
	£	£	£	%	
<b>Administration</b>					
Audit and Payroll Fees	700.00	764.00	-64.00	-9.14%	
Bank charges	24.99	46.70	-21.71	-86.87%	HSBC has started to charge £8 a month for the current account.
Burial Ground Manager	1,395.33	1,439.16	-43.83	-3.14%	
Chairman's Allowance	0.00	0.00	0.00		
Data protection	0.00	0.00	0.00		
Insurance	1,700.00	1,882.24	-182.24	-10.72%	
Meeting costs	87.51	100.17	-12.66	-14.47%	
Members expenses	0.00	0.00	0.00		
Miscellaneous Payments	0.00	0.00	0.00		
Newsletters/Wells News	1,750.00	1,461.32	288.68	16.50%	Spring/Summer issue cheaper than expected.
Office Admin and Travel	755.00	977.10	-222.10	-29.42%	Broadband higher due to start of new contract; will be offset by a much lower figure in Q2.
Salaries, PAYE, Pension and NI	8,386.98	9,363.31	-976.33	-11.64%	
Subscriptions WCALC and SLCC	1,015.00	1,171.18	-156.18	-15.39%	Didn't include VAT element in budgeted costs.
Training	249.99	167.87	82.12	32.85%	Budget is equally profiled; no specific dates for courses.
Website/Email hosting	0.00	0.00	0.00		
<b>Total Administration</b>	<b>16,064.80</b>	<b>17,373.05</b>	<b>-1,308.25</b>	<b>-8.14%</b>	
<b>Maintenance</b>					
Cemetery Labour and Maintenance	3,500.00	3,706.54	-206.54	-5.90%	
Grass cutting	1,750.00	1,750.00	0.00	0.00%	
Gas Lamps maintenance	0.00	0.00	0.00		
Gas supply	1,348.00	1,540.66	-192.66	-14.29%	
Jubilee Garden	0.00	0.00	0.00		
Lengthsman	800.00	954.50	-154.50	-19.31%	Hourly rate increase - higher than anticipated.
Open spaces maintenance	1,200.00	1,060.67	139.33	11.61%	
Parish Assets (bus shelters, bins etc)	0.00	0.00	0.00		
Playground safety Inspection	100.00	113.40	-13.40	-13.40%	
Tree surgery	0.00	0.00	0.00		
<b>Total Maintenance</b>	<b>8,698.00</b>	<b>9,125.77</b>	<b>-427.77</b>	<b>-4.92%</b>	
<b>Projects and Events</b>					
Assarts Road Play Equipment	0.00	0.00	0.00		
Carol concert	0.00	0.00	0.00		
Christmas trees/lights	0.00	0.00	0.00		
Fete	900.00	1,007.00	-107.00	-11.89%	
Fruitlands Land All Saints	0.00	0.00	0.00		
Gas Lamps painting/refurbishment	0.00	0.00	0.00		
Neighbourhood Plan	0.00	0.00	0.00		
Noticeboards	0.00	0.00	0.00		
Platinum Jubilee	1,000.00	1,049.44	-49.44	-4.94%	
Remembrance	0.00	0.00	0.00		
Telephone box Rothwell Rd/Green Lane	0.00	0.00	0.00		
<b>Total Projects and Events</b>	<b>1,900.00</b>	<b>2,056.44</b>	<b>-156.44</b>	<b>-8.23%</b>	
<b>Grants and Donations</b>					
Community grants	0.00	0.00	0.00		
Section 137	0.00	100.00	-100.00	100.00%	Contribution to St Richards Hospice not budgeted.
<b>Total Grants and Donations</b>	<b>0.00</b>	<b>100.00</b>	<b>-100.00</b>		
<b>Total Payments</b>	<b>26,662.80</b>	<b>28,655.26</b>	<b>-1,992.46</b>	<b>-7.47%</b>	
<b>Receipts</b>					
	Period				
	Budget	Actual	Variance		
	£	£	£	%	
<b>Precept</b>					
Parish Precept	43,200.00	43,200.00	0.00		
<b>Total Precept</b>	<b>43,200.00</b>	<b>43,200.00</b>	<b>0.00</b>		
<b>Grants and Donations</b>					
Lengthsman Scheme WCC	736.83	871.20	-134.37	-18.24%	Additional payment from 21/22.
NDP Grant	0.00	0.00	0.00		
Other Grants	0.00	0.00	0.00		
<b>Total Grants and Donations</b>	<b>736.83</b>	<b>871.20</b>	<b>-134.37</b>	<b>-18.24%</b>	
<b>Other Receipts</b>					
Bank Interest	41.25	41.94	-0.69	-1.67%	
Cemetery	945.00	877.00	68.00	7.20%	
Fete	0.00	0.00	0.00		
Miscellaneous Receipts	0.00	23.59	-23.59	100.00%	Refund for broken jubilee mugs
Scout lease	0.00	0.00	0.00		
VAT Repayments	0.00	2,677.26	-2,677.26	100.00%	Not budgeted
<b>Total Other Receipts</b>	<b>986.25</b>	<b>3,619.79</b>	<b>-2,633.54</b>	<b>-267.03%</b>	
<b>Total Receipts</b>	<b>44,923.08</b>	<b>47,690.99</b>	<b>-2,767.91</b>		

<b>Bank reconciliation – Q1</b>	
Malvern Wells Parish Council	
	£
<b>Balance per bank statements as at 30/6/22:</b>	
Lloyds current	37,061.19
Lloyds savings	25,567.36
Natwest current	100.00
Natwest savings	77,750.86
HSBC current 379	25,074.23
HSBC savings 891	25,660.57
HSBC savings 738	31,066.88
<b>Balance at 30/06/22</b>	<b>222,281.09</b>
<b>Cashbook as at 30/06/22:</b>	
Opening balance at start of year	203245.36
Add receipts	47,690.99
	250,936.35
Less Payments	28,655.26
	222,281.09
Less unpresenteds	0.00
	<b>222,281.09</b>
<b>Reserves 30th June 2022</b>	
Earmarked reserves:	
All Saints/Fruitlands Recreation project	20,992.00
Assarts Rd playground additional eqpt	20,000.00
BGM shortfall costs	1,757.49
Cemetery eqpt purchase	10,741.36
Cemetery land purchase	72,000.00
Clerk shortfall costs	7,043.71
Community grants	2,000.00
Election costs	4,000.00
Gas lamps painting	6,000.00
Neighbourhood plan	20,000.00
Platinum jubilee	69.63
Play equipment replacement	500.00
Section 106 St Wulstans grass cutting	5,100.00
Telephone box	500.00
	170,704.19
General reserve	51,576.90
<b>Total reserves (must agree to bank rec</b>	<b>222,281.09</b>