

# Malvern Wells Parish Council

From the Clerk, Sarah Hart

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Notice is hereby given that a meeting of the Finance and General Purposes Committee will be held on **Thursday April 7<sup>th</sup> 2022 at Malvern Wells Village Hall, Committee Room at 7:30pm**

## Agenda

1. To receive and consider Apologies for Absence.
2. Declarations of Interest
  - a) **Register of Interests: Councillors are reminded of the need to update their register of interests.**
  - b) **To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.**
  - c) **To declare any Other Disclosable Interests in items on the agenda and their nature.**
  - d) **To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011)**

*Councillors who have declared a Disclosable Pecuniary Interest, or another Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items unless a Dispensation has been requested/granted.*

*Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.*

3. To consider and approve the minutes of the previous meeting held on January 13<sup>th</sup> 2022.

## **4. Budget**

- a) To receive the final quarterly budget.

## **5. Asset register**

- a) To review the asset register and consider which items (if any) might be missing. Document circulated.

## **6. Missing regalia**

- a) If the missing regalia is not found should it be replaced?

## **7. Insurance**

- a) To review the insurance cover.
- b) To consider whether the chapel needs to be re-valued.

## **8. Scout hut lease review**

- a) To review the draft lease conditions. Document circulated.

## **9. Grant application form – document circulated**

- a) To review the discrepancy between the process required for established annual grants and one-off grants.
- b) To discuss how much detail the council requires for small grants.
- c) To decide what the council would class as a small grant.
- d) To remove the requirement for small grant applications to complete section F.

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## 10. Cemetery fees

- a) To consider the cemetery fee increase. Document circulated.

## 11. Exclusion of the Public and Press

Under the Public Bodies (Admissions to Meetings) Act 1960 members of the public and press are required to leave the meeting due to the confidential nature of the following items.

- a) It is recommended that the Finance and General Purposes Committee **resolve** to exclude the public and press.

## 12. External contracts annual review

- a) Annual review recommendations. Document circulated.
- b) To review the contractor hourly rates submitted for 2022-2023. Document circulated.

## 13. To confirm the date of the next meeting.