

Malvern Wells Parish Council

From the Clerk, Sarah Hart

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Notice is hereby given that a meeting of the Council will be held on **Wednesday 30th November 2022 at 7:30pm** at **Malvern Wells Village Hall**.

Public participation

Residents are invited to give their views and ask questions on the agenda, or to raise issues for future consideration. The time allowed will be at the discretion of the Chairman.

Agenda

1. Apologies

- a) To receive and consider apologies for absence.

2. Declarations of Interest¹

- a) Councillors are reminded of the need to update their **register of interests**.
- b) To declare any **Disclosable Pecuniary Interests** in items on the agenda and their nature.
- c) To declare any **Other Disclosable Interests** in items on the agenda and their nature.
- d) To Consider Written Requests from Councillors for the Council to Grant a **Dispensation (S33 of the Localism Act 2011)**

3. AONB

- a) To **receive** a training session on Planning from AONB representative Karen Humphries.

4. Policing

- a) To **discuss** with Paul Middleborough, Assistant Crime Commissioner the key policing priorities/crime issues for Malvern Wells.

5. Minutes

- a) To **approve** the minutes of the previous council meeting held on 28th September 2022.

6. Vacancies

- a) To **note** that the council now has five vacancies, three in St Peters ward and two in All Saints ward.
- b) To **consider** an application for co-option to St Peter's ward. Confidential documents circulated.
- c) To **consider** an application for co-option to All Saints ward. Confidential documents circulated.
- d) To **appoint** a representative to replace Cllr Wagstaff on the Hanley Castle Alms Committee.
- e) To **appoint** a representative to replace Cllr Wagstaff on the Finance and General Purposes Committee.
- f) To **appoint** a representative to the existing fifth vacancy on the Finance and General Purposes Committee.
- g) To **appoint** a representative to replace Cllr Booker on the Events Working Group.
- h) To **appoint** a representative to replace Cllr Booker on the Staffing Committee.

7. Financial Matters

- a) To **note** the standing order for the clerk's salary payment has been amended to reflect the single step increase for passing CiLCA and the reduction in weekly hours from 34 back to 29.

¹ Councillors who have declared a Disclosable Pecuniary Interest, or another Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, **must leave the room** for the relevant items unless a Dispensation has been requested/granted. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

- b) To **note** the national salary award for council staff 2022-23 has been finalised with the increase of £1 per hour for all salary bands being backdated to April 2022. The standing order has been amended to reflect this change, and an additional payment will be made for the backdated amount.
- c) To **approve** the payment of accounts.
- d) To **appoint** at least one new signatory to the Lloyds bank mandate to replace Cllr Wagstaff.
- e) To **approve** the painting of the two electric 'gas lamps' in Watery Lane at a cost of £120. (This is labour costs only, there is paint leftover).
- f) To **discuss and agree** ideas for what might be needed in Malvern Wells that could be funded with a grant from the Strategic Prosperity Fund (introduced by John Gallagher).
- g) To **approve** payment of the non-refundable deposit of £750 (of a possible £10,000) required to continue with purchase of the land at the Fruitlands. Confidential document circulated.
- h) To **approve** delegation to the Clerk to complete the Information Board project within the given budget of £2500.
- i) To **note** the Finance and General Purposes Committee was inquorate for the October meeting. The following items (e-j) have been carried forward from the inquorate Finance and General Purposes and Council meetings.
- j) To **review** a grant application from the Scouts. Document circulated.
- k) To **confirm** the annual donation of £1,000 to the AONB.
- l) To **confirm** the annual donation of £1,000 to the CAB.
- m) To **review** the quarterly budget reports. Documents circulated.
- n) To **review** the council's draft budget for 2023/24. Document circulated.
- o) To **review** the council's risk schedule. Document circulated.

8. Defibrillators

- a) To **agree** to be responsible for the purchase of replacement parts for the defibrillator in Upper Welland. (This defibrillator is not owned by the council.)
- b) To **consider** a proposal from Cllr Pitt "that the council adopts a total of 6 defibs that are widely spread across the Parish to ensure their maintenance and training is scheduled and funded by MWPC / MWPC WG and that defib training sessions are promoted and held periodically and that the locations of all defibs are documented in the Parish Notice Boards, Website and Newsletter".

9. Gas Lamps

- a) To **note** the annual maintenance report. Document circulated.

10. Carol evening

- a) To **note** the arrangements for the Carol evening. Documents circulated.

11. Events Working Group

- a) To **consider** the remit and ongoing management of the events working group and **decide** the best option. Document circulated.

12. Cemetery

- a) To **consider** a request from the Cemetery Working Group to become a Committee. Document circulated.
- b) To **consider** appointing at least one more councillor member to the cemetery committee to minimise the risk of meetings being inquorate.

13. Governance

- a) To **adopt** the model publication scheme and information table. Documents circulated.

14. Planning

- a) To **consider** the following new application:

- i. **M/22/01452/HP**

Location:

2 Peachfield Road, Malvern, WR14 4AR

Description of Proposal:

New 2 Vehicle Car Parking and bin storage platform.

Replacement glazing to house rear elevation

- b) To **consider** a response to the draft South Worcestershire Development Plan and Travellers consultation. Document circulated.

15. Correspondence

- a) To **consider** a request to endorse the work of the Wells News editor to support her new editing business.
- b) To **consider** a response to Worcestershire CALC regarding the 5-year housing supply issue raised by Kempsey Parish Council. Document circulated.
- c) To **complete** the cyber-crime questionnaire from the West Mercia Cyber Crime Partnership (Document circulated, questions 4-8 not relevant).
- d) To **consider** a request from the Safer Neighbourhood Team to lobby the Local Authority to implement parking controls on the Old Wyche Road. Documents circulated.

16. District and County Councillor reports – to note.

17. Any other matters to report or for future consideration.

18. Meeting date

- a) To **note** the date of the next scheduled council meeting is 25th January 2023.