

Malvern Wells Parish Council

Minutes of full Council Meeting held on Thursday 5th May 2022 at 7:30pm in The Wyche Institute

Present

Cllrs. C O'Donnell (Chair), G Turrell, D Booker, K Wagstaff, J Black, H Burrage, T O' Donnell

In Attendance

Mrs S Hart (Clerk), 1 member of the public

Public participation – see item 3.

1. Apologies

There were apologies received for Cllrs B Knibb, P Stanier, C Gates,
Absent: Cllr J Baker, D Preece

2. Declarations of Interest

a) **Register of Interests:** there were none.

b) **Disclosable Pecuniary Interests:** there were none.

c) **To declare any Other Disclosable Interests in items on the agenda and their nature:**
there were none.

d) **Written requests for the council to grant a dispensation:** there were none.

3. Neighbourhood Development Plan Working Group Recommendations

a) The Design Code comments to be submitted to AECOM were **approved**.

Public participation. It was requested that the council consider the viability of completing the NDP (at a future meeting) due to the dwindling numbers on the working group and the intention of the chair of the group to step down.

4. Platinum Jubilee Working Group Recommendations

a) To **review** the following event proposals. Document circulated.

- It was **decided** the event would take place 1-4pm.
- The budget costs were discussed, adjusted and **approved** – See Annex A.
- It was **agreed** that the event would be a picnic with people bringing their own food.
- It was **agreed** that Abbey College would provide ice cream and invoice the council for this.
- It was **agreed** that Abbey College would provide face painting at no cost to the council.
- It was **decided** that the council would provide cupcakes.
- It was **decided** not to have a cake competition.
- It was **approved** that there would be a toast at 3pm.
- It was **noted** that a license would not be required for alcohol if it was being given away, but that a license would be required for the live music.
- It was **approved** to purchase bubbly for the toast at 3pm.
- The issuing of 500 leaflets to advertise the event was **approved**.
- It was **decided** to give leaflets to the schools (300) and to have some extra printed (200).
- The Abbey College were asked to provide first aid.
- It was **approved** to book Morris or folk dancers and the Ukulele band.

5. Other Jubilee Matters

- It was **noted** that Jubilee mugs have been given to the schoolchildren at the two primary schools in the past.
- It was **raised** that some of the councillors present would like to provide Platinum Jubilee mugs – not at the Jubilee event but to the Malvern Wells primary schools (as in previous years).
- The clerk confirmed that the purchase of Jubilee mugs could not be approved at this meeting due to it not being an agenda item.
- However the clerk stated that it may be possible to make an arrangement for the purchase of mugs prior to the next council meeting, once regulations and costs could be checked.

The Clerk left the meeting

6. Fete Car Parking

- a) A request for permission to test out driving/parking on the Assarts Road playing field was **approved**.

7. Exclusion of the Public and Press

Under the Public Bodies (Admissions to Meetings) Act 1960 members of the public and press are required to leave the meeting due to the confidential nature of the following item.

- a) The Council **resolved** to exclude the public and press.

8. Contractor rate

The council **decided** they wished to see additional information before making a decision on the hourly rate proposed by the Burial Ground Manager.

Annex A

Ice cream	50
Napkins	50
Plates	50
Banqueting roll	50
Plastic glasses	50
Tea and Coffee	50
Squash	50
Bubbly 24 bottles	150
Cupcakes	200
Bunting/decorations	150
Ukulele band	150
Dancers	25
Leaflets	400
Posters	100
Event notice	21
	1546

End of Annexes

Date.....

Signed.....