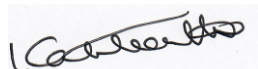


Malvern Wells Parish Council

Councillors are **summoned** to attend the **Meeting of the Parish Council** on **Wednesday 25th September 2024 at 7:30pm** at **Malvern Wells Village Hall**.



Clerk, Dr Kate Howe

19th August 2024

Email: clerk@malvernwells-pc.gov.uk Tel: 07988 427 507 Website: www.malvernwells-pc.gov.uk

Public participation

Residents are invited to give their views and ask questions on the agenda, or to raise issues for future consideration. Time allowed at discretion of the Chair.

Agenda

1. To receive and consider **apologies** for absence.
2. **Declarations of Interest**
 - a) Councillors are reminded of the need to update their **register of interests**.
 - b) To declare any **Disclosable Pecuniary Interests** in items on the agenda and their nature.
 - c) To declare any **Other Disclosable Interests** in items on the agenda and their nature.
 - d) To Consider Written Requests from Councillors for the Council to Grant a **Dispensation (S33 of the Localism Act 2011)**

*Councillors who have declared a Disclosable Pecuniary Interest, or another Disclosable Interest which falls within the terms of paragraph 12(4)(b) of the Code of Conduct, **must leave the room for the relevant items unless a Dispensation has been requested/granted.***

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. To **approve minutes** of previous Council meeting 31st July 2024 (circulated).
4. To **note matters arising** from above.
5. **District and County Councillor reports** – if present to **note**.
6. **Co-option of Members**
 - a) To **note** six councillor vacancies.
 - b) To **note** and consider applications received from potential new councillors via co-option.
 - c) It is recommended that Council **resolve** to exclude the public and press. If resolved, move item to confidential session.
 - d) To interview, consider and if agreed **resolve** to appoint applicant by co-option as new member of Malvern Wells Parish Council:
 - Peter Clerk (application circulated) confirmed attendance.
7. **Finance**
 - a) To **note** meeting report from Finance & Governance Committee.
 - b) To note, consider and **approve** August & September payments schedules (circulated).
 - c) To note, consider and **approve** bank reconciliation to 31.8.24 (circulated).
 - d) To **note**, consider and **approve** budget comparison to 31.8.24 (circulated).
 - e) Consider, if agreed **approve** new Community Grant Applications Form (circulated).
8. **Planning**
 - a) To note, consider and **agree** comments on previously circulated and any new applications received between agenda circulation and meeting:
 - **M/24/00413HP** - Fox Hollies, Hanley Rd (No objection)
 - **M/24/00803HP** – Oak House, Upper Welland (No objection)
 - **M2400965LB** - Essington House, Holywell Rd
 - **M/24/00386/FUL** - Land at Assarts Lane
 - b) To **note** Planning decisions:
 - **M/24/0413HP** - Fox Hollies, Hanley Rd - APPROVED

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- **M/24/00555LB** – Malvern College - APPROVED
- **M2400579HP** - 2 Yew Tree - APPROVED
- **M24/0066FUL** - Three Counties - APPROVED
- **M2400809HP** – Wyndham - REFUSED
- **M2400827HP** - The Crescent - APPROVED

10. Cemetery

- To **note** meeting report from Cemetery Committee, consider and **approve** any actions necessary.
- To **note** cemetery mapping quotes and confirm selected contractor. **Approve** £1,872.60 cemetery mapping preliminary payment.

11. Community Events

- To **note** update from CEWG, consider any recommendations and if agreed **approve**.
- Consider, if agreed **approve** £550 for Remembrance & Christmas events.
- To consider, if agreed, **approve** £1,000 additional 'cushion' against Fete costs.

12. Open Spaces

- To consider proposed scheme for playpark, if agreed **approve** any actions and costs.
- To **note** any issues notified in Playground Inspection reports, **approve** any actions required.
- To **agree** location for installation of new Assarts information board.

13. Working Groups

- Defibrillators
 - To **note**, verbal update from Chair.
 - Consider, if agreed **approve** any actions required following installation of Fruitlands defibrillator.
- Traffic Calming
 - To **note** update on Traffic Calming project.
 - To **note** amended speed calming plans as circulated.
 - To **approve** £1,000 for 2 x sets road markings 25m long for 40mph approach.
 - To **approve** 40mph terminal roundel at northern end and 30mph roundel for southern end £300 per pair.
 - To **note** all signage now formally approved by Malvern Hills Trust and WCC Highways and ordered (4 weeks delivery). MWPC contractor installing signs 1,2 & 3. WCC Highways installing sign 4. To **approve** cost for WCC to install sign 4 (estimated £300).
- Gas Lamps
 - To consider any update from Gas Lamps WG, if agreed **approve** any recommendations.

14. Communications

- To **note** update from Communications Working Group on transfer from Namesco to Microsoft.
- To note any other updates, consider and **approve** recommendations agreed.

15. Correspondence (as notified at meeting / circulated)

- To note, consider, **agree** any actions required.

16. Next meeting

- To **note** next Council meeting is **Wednesday 30th October** at Malvern Wells Village Hall 7.30pm.

17. Exclusion of the Public and Press

Under the Public Bodies (Admissions to Meetings) Act 1960 members of the public and press are required to leave the meeting due to the confidential nature of the following item.

- It is recommended that the Council **resolve** to exclude the public and press.

CONFIDENTIAL SESSION

18. Staffing

- To **note** verbal report from Chair Staffing Committee
- To consider and if agreed **confirm** temporary 6-month contract of Finance & Admin Officer and costs.
- Consider Chair advice on Clerk time in lieu, if agreed, **approve**.