

# Malvern Wells Parish Council

From the Clerk, Sarah Hart

Email: [clerk@malvernwells-pc.gov.uk](mailto:clerk@malvernwells-pc.gov.uk) Tel: 07918 102 848 Website: [www.malvernwells-pc.gov.uk](http://www.malvernwells-pc.gov.uk)

Notice is hereby given that a meeting of the Council will be held on **Wednesday 29th September 2021 at 7:30pm** at **Malvern Wells Village Hall**.

**Please note that due to the lifting of COVID restrictions on July 19<sup>th</sup> there will not be a requirement for masks. However please bring a mask because Government guidelines encourage the use of mask wearing if an indoor location becomes crowded. If we near capacity in the village hall we may need to wear masks.**

**Hand sanitising is still a requirement of use for the village hall.**

## Public participation

Residents are invited to give their views and ask questions on the agenda, or to raise issues for future consideration. The time allowed will be at the discretion of the Chairman.

## Agenda

### 1. To receive and consider apologies for absence

### 2. Declarations of Interest

- a) Councillors are reminded of the need to update their **register of interests**.
- b) To declare any **Disclosable Pecuniary Interests** in items on the agenda and their nature.
- c) To declare any **Other Disclosable Interests** in items on the agenda and their nature.
- d) To Consider Written Requests from Councillors for the Council to Grant a **Dispensation (S33 of the Localism Act 2011)**

*Councillors who have declared a Disclosable Pecuniary Interest, or another Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items unless a Dispensation has been requested/granted.*

*Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.*

### 3. To **approve** the minutes of the previous Council meeting held on 30th June 2021.

### 4. Financial Matters

- a) To **approve** the payment of accounts.
- b) To **approve** changing the annual payment to the Information Commissioner's Office to a Direct Debit. This will save £5 a year.
- c) To **note** that the external audit for 2020-2021 is complete with no issues.
- d) To **consider** quotes for painting of the gas lamps. Document circulated.

**5. To note** the Assarts Playground group met on September 14<sup>th</sup> 2021 at the playground. They have asked the Clerk to arrange site visits with the play equipment companies so that they can advise what will work best in the space available. A mixture of toddler equipment and disability friendly equipment is wanted.

### 6. Highways

- a) To **consider** the following Traffic Regulation Order:

# Malvern Wells Parish Council

## **B4209 Hanley Road, MALVERN WELLS-PROPOSED RAISING OF 30MPH SPEED LIMIT TO 40MPH TRO (Initial Consultation)** Documents circulated.

b) To **consider** a request to install a larger waste bin or an additional bin at the top of the Wyche on the railings, opposite the Wyche Inn. A resident has reported that the current bin is too small and is continually overflowing.

c) To **consider** whether the Council has any influence with the Three Counties Showground organisers. There have been three complaints regarding the HillsFord rally that took place on September 5<sup>th</sup>. Document circulated.

7. To **approve** the terms of reference for the Neighbourhood Development Plan Working group. Document circulated.

### 8. Comms

a) To **note** the minutes of the Comms working group meeting.

b) To **approve** expenditure of up to £2,000 of the remaining Wells News budget.

9. To **note** the PROW meeting minutes.

### 10. Gas Lamps contract renewal

a) To **note** the Gas Lamps maintenance contract ended on September 22<sup>nd</sup>2021.

b) To **note** the Gas Lamps working group have approached Sight Designs with regard to sub-contracting some of the work to Steve Maund (as approved by Council in July 2021). Sight Designs has taken no action to make contact with Steve Maund.

c) To **note** that Sight Designs have not invoiced for any maintenance since March 2021.

d) To **note** that Sight Designs propose to begin the Annual maintenance on September 27<sup>th</sup> 2021 (it should start in May). To note this is outside of any contractual arrangement and Sight Designs have been asked not to undertake any further work, and that the Council will not pay invoices relating to such work.

e) To **consider** a request from Sight Designs to continue with maintenance of the lamps on a monthly basis until a new contract is in place. (This would be invoiced on a monthly basis, and no payments will be made for invoices over 30 days late.)

f) To **note** the clerk has found a supplier in the South East who may be interested in training Steve Maund and may also quote for gas lamp maintenance.

### 11. Events

#### Fete

a) To **note** the report on the fete from the Events working group. Document circulated.

b) To **approve** a request for a fete expenditure budget of £3,250 for 2022.

c) To **agree** the date of next year's fete as September 11<sup>th</sup> 2022.

d) To **approve** a very small working group to consider the issue of car parking. (Suggested members are Dan Preece with his traffic management experience, Howard Allen the Classic car organiser and the Clerk, with some input from Steve Maund).

#### Remembrance service

a) To **note** the road closure has been requested and it is restricted to 30 minutes only.  
11:45 – 12:15

b) To **note** the hall is booked for Sunday November 14<sup>th</sup>.

c) To **note** we don't yet have a bugler but Councillor Black thinks he may be able to find someone.

d) To **note** the WI have offered to do the refreshments.

e) To **decide** who to invite to lead the service this year.

f) To **decide** who will be invited to lay a wreath.

# Malvern Wells Parish Council

- g) To **decide** whether there will be a parade.
- h) To **decide** whether the Scouts can join in the parade.
- i) To **decide** who else will be part of the parade.

## 12. Planning

- a) To **consider** making a **delegation to the Clerk** for minor non-contentious planning applications which fall between meetings and for which the Council is unable to get an extension for. Comments can then be collated by the Clerk via email.
- b) To **consider** the following applications:

<a href="#">21/01511/HP</a>	Proposed Parking Platform & Open Timber Garage	Grove Cottage, 6 Westminster Road, Malvern, WR14 4ES
<a href="#">21/01481/HP</a>	Provision of a green 'living' retaining wall and enlarged parking area (retrospective)	27 Wyche Road, MALVERN, WR14 4EF
<a href="#">21/01193/LB</a>	Removal of natural and fibre cement slates, underfelt and battens and leadwork and replacement with natural slates, battens, underlay and new leadwork.	Rock House, Holywell Road, Malvern, WR14 4LE
<a href="#">21/01610/LB</a>	Re-roof front roof pitch with new lining and battens and reusing original roof tiles.	The Ruby, 110 Wells Road, Malvern, WR14 4PG
<a href="#">21/01621/HP</a>	Construction of two bay windows with hipped roof to front of the property.	Linneys Acre, Shuttlefast Lane, Malvern, WR14 4JB

- c) To **consider** the following application additional information – **in bold, documents circulated**

<a href="#">21/00617/FUL</a>	Demolition of existing buildings and erection of 9 no. apartments with off-street parking and associated works. Amended east and west elevations 105A to show outline of existing buildings – 17.06.21 Addendum to outline stability report – 23.06.21 ASHP information 24.06.21 Vernacular Design Study 116 – 10.07.21 <b>Independent opinion on outline stability assessment</b>	Properties 48 To 60, Wyche Road, Malvern
------------------------------	---	--

## 13. District and County Councillor reports – to **note**.

## 14. To consider a response to the following correspondence, documents circulated:

- a) Planning peer review focus group invitation
- b) Closure of Evesham and Malvern ambulance stations.
- c) Priory and Malvern Wells Safer Neighbourhood Team to identify the Council's 3 top priorities (if any) for the period October to December 2021.

# Malvern Wells Parish Council

- d) Welland Parish Council Neighbourhood Plan consultation
- e) Fete parking complaint.

**15.** Any other matters to report or for future consideration.

**16.** To confirm the date of the next meeting.