

# Malvern Wells Parish Council

## Minutes of full Council Meeting held on Wednesday 24<sup>th</sup> November 2021 at 7:30pm in Malvern Wells Village Hall

### Present

Cllrs. B Knibb, C Gates, D Preece, H Burrage, J Baker, D Booker, J Black, C O'Donnell (Chair), G Turrell, T O' Donnell, K Wagstaff.

### In Attendance

Mrs S Hart (Clerk), 1 member of the public arrived during the meeting.

**Public participation:** There were no public present for public participation.

### 1. Apologies were received for the following Councillors:

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County Councillor Jack Satterthwaite sent his apologies.

### 2. Declarations of Interest

**a) Register of Interests:** there were none.

**b) Disclosable Pecuniary Interests:** Cllr Burrage declared the Carol receipts for I Burrage at Item 4a.

**c) To declare any Other Disclosable Interests in items on the agenda and their nature:** there were none.

**d) Written requests for the council to grant a dispensation:** there were none.

**3.** The minutes of the previous Council meeting held on 27<sup>th</sup> October 2021 were **approved** and signed by the Chair.

### 4. Financial matters

**a)** The payment of accounts was **approved**. Cllr Burrage did not vote due to declaring an interest.

Malvern Wells Parish Council					
Listing of Payments, November 2021					
Date	Description	Supplier / customer	Account	Total	
28/10/2021	Garden furniture oil	Axminster Tools	Cemetery Labour Supplies	91.4	PAID
13/11/2021	Nov-Dec21	Zoom	Office Admin and Travel	14.39	PAID
19/11/2021	Sep-Oct21	Lloyds Bank	Bank charges	22.08	PAID
23/11/2021	Salary Nov21	S Hart	Salaries, PAYE, Pension and	1,317.46	PAID
24/11/2021	Electricity cemetery Oct21	EON	Cemetery Labour Supplies	20.93	PAID
25/11/2021	Jul-Sep21	British Gas	Gas supply	1,540.66	TO PAY
25/11/2021	Aut/Winter news print and post	EW Commercial Publica	Newsletters/Wells News	1,418.12	TO PAY
25/11/2021	Outdoor work Nov21	S Maund	Cemetery Labour Supplies	497.92	TO PAY
25/11/2021	Outdoor work Nov21	S Maund	Footpaths/Lengthsman	241.18	TO PAY
25/11/2021	Outdoor work	S Maund	Open spaces maintenance	365.66	TO PAY
25/11/2021	Reimbursement for carol banner	I Burrage	Carol concert	160.80	TO PAY
25/11/2021	Reimbursement for refreshments	I Burrage	Carol concert	46.87	TO PAY
25/11/2021	Annual contribution 2021-2022	AONB	Community grants	1,000.00	TO PAY
25/11/2021	Outdoor work Nov21	M Thomas	Cemetery Labour Supplies	288.41	TO PAY
25/11/2021	Pension Nov21	HMRC	Salaries, PAYE, Pension and	517.84	TO PAY
25/11/2021	Cemetery management Nov21	M Alexander	Burial Ground Manager	411.78	TO PAY

b) it was **approved** to spend £739.94 on the following cemetery equipment:

Item	Cost
Cordless drill, Makita	£199.99
Drill bit set – comprehensive	£29.97
Rawlplugs – yellow	£1.99
Spearhead drill bits	£13.99
Masking tape, Diall	£0.49
Leaf grabber	£24.99
Loppers, 40inch	£44.95
Dirty Water Pump, Titan, Offer price (£20.01 discount)	£39.98
Pick-up/delivery hose	£24.99
Adjustable tripod ladder 10ft	£358.40

c) It was **noted** that the extra Finance and General Purposes Committee (F&GP) meeting did not take place in November due to not being quorate.

d) It was **noted** that the additional meeting arranged by the Clerk to demonstrate the budget software was only attended by one member of the Committee. No apologies were given.

e) It was **agreed** to increase the membership of F&GP from 6 to 7 to try and ensure that meetings are not inquorate.

f) Item 13a from the agenda was brought forward and Cllrs K Wagstaff and T O'Donnell were **appointed** to F&GP.

## 5. Platinum Jubilee Trees

a) A request from the Scouts for permission to plant a tree/trees on Assarts playing field (outside the boundary fence of the Scout hut) was **approved**.

b) It was **agreed** that 1 specimen tree should be ordered by the Scouts, preferably an oak or similar long growing native species.

c) It was **noted** that trees ordered now will be delivered in March 2022.

## 6. Gas Lamps Contract

a) It was **noted** that Franklyn Air believe they can work with Braun/amended lamps and are working on a proposal.

## 7. Comms Working Group

a) The meeting notes of the Comms working group meeting were **noted**. See Annex A.

## 8. Wells News

a) It was **approved** in principle to conduct a survey of Malvern Wells residents to establish which households would like a hard copy of the Wells News.

## 9. Jubilee Garden

a) It was **approved** in principle to replace the gate posts for the Jubilee Garden. I Burrage of the Jubilee Garden volunteers has offered to get a quote from the blacksmith.

## 10. Wyche replacement bin

a) It was **agreed** that the new bin will replace the existing bin in it's current location opposite the Wyche Inn.

## 11. Telephone Kiosk

- a) It was **noted** that the telephone kiosk at the bottom of Green Lane is owned by Malvern Wells Parish Council.

## 12. Planning

- a) It was **agreed** to make the following comments on these applications:

<a href="#">21/01894/FUL</a>	Change of use of former agricultural land to residential garden and single storey extension to rear of dwelling.	Arosfa, Upper Welland Road, Malvern, WR14 4JU	Malvern Wells Parish Council objects to this application. They would have had no objection to the extension, but object to the change of use due to the risk it presents by opening the door to future development requests.
<a href="#">21/01943/FUL</a>	Construction of 2no. Dwellings	Land At (Os 7750 4497), Wells Road, Malvern	Malvern Wells Parish Council objects to this application for the reasons of highway safety cited on the previous application.
<a href="#">21/02041/HP</a>	Single storey extensions to rear and side	2 Homestead Close, Malvern, WR14 4HG	Malvern Wells Parish Council has no objection to this application.

- b) It was **agreed** to make the following comments on this application revision.  
Cllr Wagstaff declared an interest and did not vote.

<a href="#">21/00617/FUL</a>	<b>Additional information:</b> Amended Plans – 103B (removal of Air Source Heat Pumps) Additional information - Energy Statement Update - Intrusive Investigation Report - Independent Opinion on additional site works/Intrusive Investigation Report	Properties 48 To 60, Wyche Road, Malvern	Malvern Wells Parish Council still objects to this application; the additional information doesn't provide clarity on the safety of the rock removal.
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## 13. Vacancies

- a) W Bennett was **co-opted** to the Councillor vacancy.  
 b) J Bracewell was **appointed** to the Wells News editor voluntary role.  
 c) This was brought forward to agenda item 4 – **see minute 4f**.

14. District and County Councillor reports were **noted**, see Annex B.

## 15. Other matters to report or for future consideration

- a) Following on from the County councillor report at item 14, it was requested that buses be added to the next agenda.  
 b) Cllr Wagstaff asked whether any progress had been made with the cycling bye law. There is no action that the police can take. The issue will be brought to the next meeting.  
 c) Dog fouling was reported as a big issue along Wells Rd and in the Assarts Rd area. Clerk to contact the County councillor to establish what action can be taken.

16. It was **noted** that the date of the next meeting is 26<sup>th</sup> January 2022.

There being no further business the meeting closed at 9:10pm.

## Meeting Annexes:

### Annex A

Malvern Wells Parish Council

Comms Working Group Meeting Record October 20<sup>th</sup> 2021 7pm

Attending:, T O'Donnell, D Booker (Chair and note taker), Sarah Hart (Clerk)

Apologies from C O'Donnell, C Gates

### Website

- Social media links now accessible and will not cost the council.
- Council had agreed that the Twitter account would no longer be a social media tool for the council.
- Facebook – despite Sarah's efforts to delete the old version of the facebook account which was set up by former councillors, it was agreed that a redirection link would be posted for the new council facebook page.
- **A big thank you to Sarah for the work done to get the website back up and running.**

### The Wells News

- It was agreed to discuss in council that Tonya should receive some payment for her work on the Wells News. However, Tonya's status as a councillor will not allow her to accept payment.
- All about Malvern magazine quoted £40 per 1000.
- Suggested that copies of the Wells news be placed at outlets such as McColls and churches – although it was agreed that this is beyond the remit of the working group and will require consideration by the council in reviewing the future of the Wells News.
- **Massive thank you to Tonya for an excellent job of editing the wells news.**

There were no further matters to discuss

The Comms committee was adjourned having completed their tasks.

### Annex B

#### County Councillor Report

The main thing I was wanting to communicate to all of the Parish Councillors today are potential upcoming changes to the bus network in Worcestershire.

The council has announced that they are submitting an £86 million bid to improve bus services in Worcestershire. This could be an important opportunity to restore the bus service to Malvern Wells and Upper Welland if we can encourage the council to take this issue seriously.

Anyone living much further south of Fruitlands does not currently have access to a regular bus service as you will know. The stories I hear of some of our older residents being cut off from services in Great Malvern are on my mind a lot and I hope we can encourage the council to include this Malvern Wells. It would also be an incredible opportunity for the parish's young people who would gain greater freedom from having a bus service.

I hope we can work together in the coming months to lobby the County Council to bring back the bus service to Malvern Wells. I look forward to discussing this with you more next time.

Please let me know if anyone has any questions about anything.

All the best

Jack

**District Councillor Report**



# 19 November 2021 (MHDC) TO SHARE

## Sports and Leisure Strategy progress report

Malvern Hills District Council continues to show its commitment to encouraging participation in sport and physical activity, improving health and wellbeing and enhancing the quality of life for existing and future residents through the delivery of our 10 year sport and leisure strategy. [Listen to our latest progress report by Councillor Tom Wells, Portfolio Holder for Community Services](#), to find out what we delivered throughout 2020-2021

## Priory Park Play area

Work has now started on the play area in Priory Park Great Malvern. Building works will continue until March next year. We have worked with specialist play equipment company, Flights the new, state-of-the-art design unique and eco-friendly. We are working with Avery Landscapes Limited, main contractor for the project.

The play area will use sustainable planting and materials to give a rustic feel, while also allowing for play.



with specialist of Fantasy, on which is also working who are the

timber, natural and a range of

Pathways surrounding the play area will be closed off and clear signage will be in place to redirect people. Care has also been taken to ensure no damage will occur to the existing tree roots.

The play area replacement is part of the wider improvement plan for Priory Park which includes refurbishment to the shelters, desilting the upper pond and more.

Visit our [dedicated web page](#) to keep up to date with the progress.

## New route for Tenbury Transport Trust

A new community bus service has been launched between Clifton-Upon-Teme and Malvern. Transport Trust's new route connects the upon Teme taking in Martley, Berrow Green, Suckley, Leigh Sinton, Great Malvern and

Malvern Retail Park for a spot of retail the return journey home. If residents have a bus pass the cost of a return ticket is £6 and is £10. Call Tenbury Transport Trust on visit [www.tttrust.org.uk](http://www.tttrust.org.uk) for more information and how to volunteer. [Watch our Tenbury video.](#)



launched Tenbury village of Clifton Knightwick, ending in the

therapy before concessionary without the cost 01584 810491 or on the services [Transport Trust](#)

## Tourism Forum success

The Visit The Malverns Tourism Forum took place on Thursday 18 November at The Morgan Experience Centre in Malvern Link.

50 people attended the event, which a special focus on how businesses develop tourism, hospitality, leisure or retail business sustainably.

Steve Morris, Managing Director of Morgan Motor Company gave an introduction to the renowned car company.

Rebecca Hawkins from RHP Ltd discussed The New Reality of Tourism in a Competitive World.

Updates were also given on Visit the Malverns new Sustainable Tourism Grant Scheme and our Destination Zero plan.

Attendees took the opportunity to network, talk to experts and have a free tour around the Morgan Motor Company.



took can

## Christmas Santa Needs You Trail

Youngsters will soon be able to take part in a trail to track down ten Christmas animals across Hills District.

The Santa Needs You Trail will run from November to Friday 31 December within the Great Malvern, Malvern Link, Barnards Green, and Upton upon Severn.

The Christmas characters will be hidden in shop Augmented Reality. Anyone with a smartphone the trail is completely contactless using a QR code.



free adventure the Malvern

Saturday 20 high streets of Tenbury Wells

windows in 3D can take part,

The trail aims to help families go out and explore the towns within the district, get some exercise and have fun. Visit [our website](#) for more information.

### Upcoming events

- 20 November - [Great Malvern Farmers Market](#)
- 27 November - [Great Malvern Christmas Festival](#)
- 2 December - [Tenbury Late Night Shopping every Thursday](#)
- 4 December - [Mistletoe Festival](#), Tenbury
- 4 December - [Santa Parade](#), Tenbury
- 4 December - [Barnards Green Christmas Extravaganza](#)
- 18 December - [Great Malvern Farmers Market](#)

Please also keep an eye out for events happening in Upton and Malvern Link - lots of exciting things being planned for this year!

To find additional events happening in the district, [go to the Visit the Malverns events webpage](#).

Signed.....

Date.....