

Malvern Wells Parish Council

Minutes of Staffing Committee Meeting held on Wednesday 27th November 2024 7pm in Malvern Wells Village Hall.

Present

Cllrs. C. Gates (Chair), P. Stanier, J. Black (quorate).

In Attendance

Ella Wayman, Acting Clerk for the meeting.

Public participation: there were no members of the public present.

1. Apologies: none.

2. Declarations of Interest

a) Members **noted** the need to update **Register of Interests**.

b) **Disclosable Pecuniary Interests:** there were none.

c) **To declare any Other Disclosable Interests in items on the agenda and their nature:** there were none.

d) **Written requests for the council to grant a dispensation:** there were none.

3. Minutes

a) The minutes of the previous staffing committee meeting on Tuesday 20th August 2024 were **agreed** as an accurate record and signed by the chair at meeting.

4. Exclusion of Public and Press

a) CG proposed, JB seconded and the committee **resolved** in view of the nature of the agenda items to be debated and in accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public and press be required to leave the meeting.

Under confidential session current staffing issues and needs were discussed. It was **resolved to recommend** that the staffing budget was increased if possible and that the Finance Officer be asked to work extra hours to assist with any periods of absence of the Clerk.

There being nothing further to discuss the meeting closed at 7:25 pm.

Signed.....

Date.....