

Malvern Wells Parish Council

Councillors are **summoned** to attend the **Meeting of the Parish Council on Wednesday 26th March 2025 at 6.00pm at Malvern Wells Village Hall.**

Locum Clerk

19th March 2025

Email: clerk@malvernwells-pc.gov.uk Tel: 07988 427 507 Website: www.malvernwells-pc.gov.uk

Public participation

Residents are invited to give their views and ask questions on the agenda, or to raise issues for future consideration. Time allowed at discretion of the Chair.

DRAFT Agenda

1. To receive and consider **apologies** for absence.
2. **Declarations of Interest**
 - a) Councillors are reminded of the need to update their **register of interests**.
 - b) To declare any **Disclosable Pecuniary Interests** in items on the agenda and their nature.
 - c) To declare any **Other Disclosable Interests** in items on the agenda and their nature.
 - d) To Consider Written Requests from Councillors for the Council to Grant a **Dispensation (S33 of the Localism Act 2011)**

*Councillors who have declared a Disclosable Pecuniary Interest, or another Disclosable Interest which falls within the terms of paragraph 12(4)(b) of the Code of Conduct, **must leave the room for the relevant items unless a Dispensation has been requested/granted.***

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. To **approve minutes** of the previous Council meeting in February 2025 (circulated).
4. To **note matters arising** from above.
5. **Governance issues**
 - a) To discuss PO box address
 - b) Clerk emails
 - c) Update on uploading of policies onto MWPC website and WCC website

6. **District and County Councillor reports** – if present to **note**.

7. Finance

- a) To note, consider and **approve** payment schedules (circulated).
- b) To note, consider and **approve** bank reconciliation (circulated).
- c) **To note**, consider and **approve** budget comparison to (circulated).
- d) To note and discuss new bank signatories transfers
- e) New auditors and annual audit update (Iain Selkirk)

8. Planning

- a) To note, consider and **agree on** comments on previously circulated and any new applications received between agenda circulation and meeting:

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b) To **note** Planning decisions:

9. Working Groups

- a) Cemetery: To consider any update and report from the cemetery's working group, consider and approve any actions following.
- b) Traffic Calming: Please note updates on the Traffic Calming project and consider and approve any required actions.
- c) Gas Lamps: To note updates from the Gas Lamps working group, consider and approve any recommendations.

10. Projects

- a) Defibrillators– Phone box repainting update

11. Communications

- a) To note any relevant need for any updates to the website(Dates, address etc)

12. **Correspondence** (as notified at the meeting / circulated)

13 Next meeting

- a) To **note** next Council meeting is **Wednesday 30th April** at Malvern Wells Village Hall at 6.00pm
- b) To agree a schedule of future meetings 25/26

14. Exclusion of the Public and Press

Under the Public Bodies (Admissions to Meetings) Act 1960 members of the public and press are required to leave the meeting due to the confidential nature of the following item.

- a) It is recommended that the Council **resolve** to exclude the public and press.

CONFIDENTIAL SESSION

15. Staffing

- a) To **note** verbal report from Chair Staffing Committee